



# MIDLAND PARK Jr./Sr. HIGH SCHOOL

250 Prospect Street • Midland Park • NJ 07432 (201) 444-7400 • Fax (201) 444-0352

## Midland Park School District Registration Process

Registration for new students registering for Midland Park Jr./Sr. High School for the 2022-2023 school year is a two-step process:

- Parent must submit required residency documents to the Guidance Office before registration can be approved. Please see the documentation requirements below.
- Complete online registration.

### Online Process

To begin the required online registration go to [www.mpsnj.org](http://www.mpsnj.org)

Under Shortcuts select 2022-2023 (Next school year) New student pre-registration form

**You will see the following screen:**

Student Information

First Name \*

Middle Name

Last Name \*

Home Phone \*

Cell Phone \*

DOB \*

MM/DD/YYYY

Gender \*

Grade Level \*

Household Information

Street \*

City \*

State \*

Zip \*

Guardian Information

Email \*

Enrollment School 1 \*

Entry Year \*

Entry Date \*

09/06/2022

Submit

Complete the information and submit. After it is approved you will receive an email with a link to complete the registration and complete the required forms.

## **Documentation Requirements:**

### **Residency Documents Required:**

- Parent/Guardian must provide a copy of a deed or lease. If Parent/Guardian is renting and there is no written lease, Form A-1 must be completed and notarized. Please contact the Guidance Office for the form.
- In addition, you must submit only two of the documents listed below:
  - Current utility or phone bill
  - Driver's license
  - Bank statement
- Original Birth Certificate

### **Medical requirement**

- Record of immunization signed by a licensed physician (Please refer to New Jersey State Immunization Requirement instructions)
- Physical examination form. The physical must on the Midland Park School District's approved form. This form is on the Midland Park Jr./Sr. High School website, click on Health Services, Information/forms, Annual Athletic Exam (this form is used for all physical examinations) All new transfer students from out-of-state or out-of-of country are required to have a physical examination, The examination must have occurred within one year of the starting date.

### **Transcript, withdrawal grades, standardized test scores from the previous school.**

Students transferring from a school out of the country must submit an up-to-date transcript translated into English

### **Students living with guardians – proof of guardianship is required and the applicable forms listed:**

- Form C1 – States you are providing housing for the entire family, this form must be notarized
- Form B1 & B2 – States you are only providing housing for the student. You must have guardianship. Forms must be notarized
- Form B1 – Form completed by the parent confirming the student is living with Midland Park Resident and the Midland Park resident has guardianship. Form must be notarized.
- Form B2 – Form completed by Midland Park resident confirming the student is living with you and that you have guardianship. Form must be notarized.

**To register at Midland Park Jr./Sr High School new students must submit the required documents and complete the online information**